

SESSIONAL LECTURERS

ROTMAN SCHOOL OF MANAGEMENT

CONTINUOUSLY-POSTED NOTICE

FILLING POSITIONS UNDER THE CUPE 3902 UNIT 3 COLLECTIVE AGREEMENT

HOW TO SUBMIT AN APPLICATION

The Rotman School of Management may hire Sessional Lecturers (instructors who teach for the University of Toronto on contracts of less than one year) to deliver some of its Commerce and MBA courses. Specific positions will be posted on the Departmental website: <http://www-2.rotman.utoronto.ca/employment/tapositions/>.

To be considered for a position, an application must be received through the following website:

<http://www-2.rotman.utoronto.ca/employment/tapositions/>

To register with the website you will need:

A valid email address

Your CV/resume as a Word (version 97 – 2010) or PDF document

Posting closing dates are noted in each posting and the site will stop accepting applications at 11:59 pm on the closing date of the posting.

Please note that no paper applications will be accepted.

For more information or assistance please contact:

Hisani Kreiser

Human Resources Advisor, Academic

Phone (416) 946-8539

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GENERAL INFORMATION

Generally speaking, we expect to make decisions concerning courses in the Spring for Fall and Winter/Spring courses; and in March/April for Summer courses. However, some decisions may be made earlier or later than these time frames, depending on circumstances. Unexpected vacancies may arise at any time.

Applications will be retained for twelve (12) months. Persons who submit applications and CVs will receive emailed job postings for specific positions for the subsequent twenty four (24) months.

This notice is posted pursuant to the CUPE Local 3902 Unit 3 Collective Agreement. Please note that in accordance with that Agreement, preference in hiring is given to qualified persons holding the rank of Sessional Lecturer II at the Rotman School.